



## MEETING NOTICE AND AGENDA

Notice is hereby given that IRWA Chapter 38 will hold a regular Board meeting on Wednesday, November 15, 2023, starting at 4:00 p.m. in the Real Estate Offices of Salt Lake County 2001 S. State Street, S3-110, Salt Lake City, UT 84101 (South Building 3<sup>rd</sup> Floor Room 110) or can be joined virtually by using TEAMS MEETINGS [Click here to join the meeting](#)  
Meeting ID: 221 255 845 824  
Passcode: WhVvfm

The agenda shall be as follows:

### **4:00 pm CHAPTER 38 BOARD MEETING**

1. Call to order and Roll Call (2 Minutes, 4:00 - 4:02)
  - a. Approval of previous Board Meeting Minutes
2. Public Comments (5 Minutes, 4:02 - 4:07)
3. Unfinished Business – *Derrick Sorensen* (5 Minutes, 4:07 - 4:12)
  - a. Fall Forum Report
  - b. Email / Chapter Communications
4. Financial Report – *Tammy Evans* (8 Minutes, 4:12 - 4:20)
  - a. Approval of Financial Report
  - b. Chapter Sponsors
5. Committee Reports - Committee Chairs
  - a. Communication: - *Amy McKennon* (5 Minutes, 4:20 - 4:25)
    - i. Christmas Social – December 5, 2023, 11:00am Little America
    - ii. 2024 Chapter activity schedule & plan
    - iii. Website updates
  - b. Education: - *Tom Dennison* (5 Minutes, 4:25 - 4:30)
    - i. Web Survey
    - ii. 3 Year Plan Review & Approval
    - iii. Update on upcoming courses
  - c. Nominations & Elections: - *Derrick Sorensen* (2 Minutes, 4:30 - 4:32)
    - i. Identify a Chair
  - d. Membership: *Craig McKennon* (5 Minutes, 4:32 - 4:37)
    - i. Membership Drive Report – Axe Throwing
    - ii. New Member Report
    - iii. Renewal Report
  - e. Professional Development: - *Derrick Sorensen* (2 Minutes, 4:37 – 4:39)
    - i. Identify a Chair
6. New Action Items – *Derrick Sorensen* (1 Minute, 4:39 – 4:40)
7. Chapter Calendar (5 Minutes, 4:40-4:45)
8. Adjournment (0 Minute – 5:00)

### Important Dates:

1. Chapter 38 Christmas Social – December 5, 2023, 11:00am Little America Hotel
2. Next Chapter 38 Board Meeting December 20, 2023, & Every 3<sup>rd</sup> Wednesday Following
3. 2024 IRWA Region 9 Spring Forum April 18-20, 2024, Albuquerque, New Mexico
4. 2024 IRWA Education Conference June 23-26, 2024, Long Beach, California