



Chapter 38 Board Meeting Minutes September 14, 2021

We improve people's quality of life through infrastructure development.

Chapter 38 Board Meeting was Called to Order at 11:40 am by President Brady Nowers.

In attendance were the following IRWA Chapter 38 Board & Committee Members: President Brady Nowers, Secretary Brandi Davenport, Cameron Moos, Jan Burnell, Carter McMillan, and Amy McKennon.

Absent: President-Elect Judy Larsen, Vice President Nadia Bakr, Treasurer China Bills, Tom Denison, Julie Kilgore, Duran Lucas

IRWA Chapter 38 Guests: Region 9 Secretary/Treasurer Carmelita Delgado, IRWA President Elect James Olschewski

The following agenda items were discussed:

1.) Approval of July 2021 Minutes: Brady Nowers

Motion by Jan Burnell:

"To approve and accept July board meeting minutes as written."

2nd by Amy McKennon

Vote: Passed 5-0-0 (Yea, Nay, Abstain)

2.) Financial Report: China Bills sent via email

China reviewed Chapter 38's bank statements for August 2021:

- a. Starting balance was \$57,143.43 and ending balance was \$55,459.15.
- b. No outstanding receivables or outstanding obligations.
- c. Sub-account's ending balance was \$16,582.96.
- d. Final Chapter balance of \$38,876.19.
- e. Our chapter now has a debit card for chapter business.

3.) Education Report: Jan Burnell

Scheduled IRWA classes for 2021 are as follows:

- a. Completed: August 19-20, 2021: Course 100 Principles of Land Acquisition.
Instructor: James Olschewski
Coordinator: Carter McMillan
*Discussion about food costs and sponsorships. Do we have enough money for higher cost lunches.
Budget is \$75 for food for each day which includes staples that need to be replaced.
- b. Completed: September 9-10, 2021: Course 501 Residential Relocation Assistance
Instructor: Lee Hamre
Coordinator: Amy McKennon *There were 7 students, so this class may take a loss.
- c. October 14-15, 2021: Course 502 Non-Residential Relocation Assistance
Instructor: Tamara Benson,
Coordinator: Amy McKennon
- d. November 8-9, 2021: Course 802 Legal Aspects of Easements & Course 804 Skills of Expert Testimony
Instructor: Lora Gunter
Coordinator: Mazie Cox
- e. December 3, 2021: Course 403 Easement Valuation
Instructor: Bernard Lea
Coordinator: Mazie Cox
- f. January 27-28, 31 & February 1, 2022: Course 421: The Valuation of Partial Acquisitions
Instructors: Ray Bennett & Wayne Larsen
Coordinator: Cameron Moos

4.) Membership Report: Brady Nowers

No new chapter members:

No new members this month

Carter asked to set up

Linked In

Motion by (N/A)

2nd (N/A)

Vote: N/A 0-0-0 (Yea, Nay, Abstain)

5.) Professional Development Chair (PDC) Report: Tom Denison

Nothing new to report - Tom was Absent

6.) Meetings & Events Committee: Amy McKennon

a. September 28th Chapter Luncheon at the Salt Lake International Airport from 11:00 - 1:00 at the Pavilion (address and map to be provided to all members):

-Joel is taking care of lunch. Carolina BBQ lunch cost \$20.00, unless member brings ROW guest, then both lunches will be free of charge. HQ will reimburse up to \$300 for membership drive toward event.

-RSVP by September 21st

-payment questions go to irwapayments@gmail.com

-awards & certificates will be awarded for new IRWA designations

-award presentation to Dave Holtby

-new Chapter members will be recognized

-airport tour after lunch

b. October 2nd & 3rd: Fall Forum

-Brady, Judy, and Amy will be attending. Hotel and registration fees will be covered by the chapter.

c. Spring Forum (March 2022)

-SLC Chapter 38 will be hosting

-Brady will call on venues

7.) Scholarships: Cameron Moos

a. Deadline is coming up for the IRWA course or Young Professionals scholarships.

b. Scholarship deadline is October 1st.

c. The scholarships will be formally awarded at the October meeting/luncheon.

8.) Other Business:

a. Brandi talked about who we are trying to bring in as new members, goal for more people from UDOT, appraisers, engineering firms, etc. to join the Chapter.

Motion (not voted on this time):

"To accept the new budget as written."

2nd by (not voted on this time)

Vote: N/A (Yea, Nay, Abs)

c. Committee positions:

-Membership Chair: open

9.) Action Items:

a. Brady to find venues for 2022 Spring Forum in SLC.

b. Judy to help with sponsorships and how those will work.

c. Carter to set up Linked In. d. Amy requested better access into Redwood B closet for classes.

Meeting was adjourned at 12:20 pm.

Minutes reviewed and approved by IRWA Chapter 38's President, Brady Nowers, and Secretary, Brandi Davenport, for presentation at the next Chapter 38 board meeting.

Brandi Davenport

Signature

10-26-2021

Date



Signature

10/26/21

Date