



## Minutes

<b>Meeting Title</b>	Chapter 38 Board Meeting	<b>Start Time</b>	4:09 PM
<b>Results Desired</b>	Planning & Assignments	<b>Stop Time</b>	5:13 PM
<b>Date</b>	February 13, 2018	<b>Place</b>	UDOT, 4501 South 2700 West, Salt Lake City, UT 84114 Njord Conference Room

**Core Values:**

- We believe in Professional development achieved through lifelong learning
- We believe in providing a community to people in the right of way industry that fosters excellence in professional growth and opportunities
- We believe in adherence to the highest standards of ethical practice
- We believe in providing quality services to all our stakeholders
- We believe in responsible stewardship of the association's financial resources

**EXECUTIVE BOARD OF DIRECTORS**

**EXECUTIVE BOARD OF DIRECTORS (Voting Members)**

James C. Johnson	President / CEO / Co-Chair	X	National Delegate	President Elect / Co-Chair
X	Wally Adams	Vice President	X	Director / Co-Chair
X	Tom West	Secretary		Regional Director / Co-Chair
James C. Johnson	International Director	X	National Delegate	International Director

**EXECUTIVE BOARD OF DIRECTORS (Voting Members)**

X	Roger Anderson	Committee Chair / National Delegate	X	Co-Chair
X	John Anderson	Member at Large / Co-Chair	X	Co-Chair

**ADVISORY COMMITTEES (Non-Voting Members)**

(TC)	Financial / Organizational	(TC)	Communications / Committee Chair
Shirley Espinosa	Program Management		

**Regional IAC / National Council / Committee (Non-Voting Members)**

## **Minutes:**

- Meeting called to order at 4:09pm. Roll Call – Carmelita (who conducted the meeting), Brady, Duran, Dave, Todd, Judy, Paige. Carmelita asked if there was any discussion needed regarding last month minutes. No discussion. Minutes accepted unanimously. Carmelita noted the following items of unfinished business:
  1. ~~No updates on board shirts.~~
  2. Chapter Website - Brady would like archived minutes and newsletters. Carmelita to track them down.
  3. YP scholarship parameters to be sent out by Duran.
  4. Region 9 update Paige. Lots of registrations coming in. A lot of online payments.
  5. Paige may need help taking the minutes at the Saturday Forum. Duran updated the board on the current financial position of the chapter.

**New Action Item** – James will need to delegate one of his votes for the Spring Region Forum.

### **Unfinished Business**

- Membership of Kristy Stoll approved via email 2-1-2018.
- Travel expenses for Brady Nowers & Duran Lucas to Spring Tri-Region approved via email 2-3-2018.

**Financial Report** - Duran updated the Board on the Chapter's financial position

## **Chair Reports:**

### **Judy- Education –**

- New spreadsheet showing courses through 2020.
- 201 in April? Not sure who needs it so not sure if we're going to hold it. 201 is an either/or with 202.
- RFQ due in April. Ask at next lunch who needs 201 for RFQ.
- Incentive for instructors. Judy suggested we pay for instructors to travel and take the courses they will then teach.
- Todd suggested we simply pay the teachers. Duran agreed as did Brady.
- Carmelita believes we should put the fees in the contract.
- FORMAL MOTION: Dave. Pay the instructors. Paige Second. Discussion- Carmelita wants to bring the instructors in on the discussion. Levi- What about having the board president here?  
VOTE- All Ayes. PASSED.
- ~~Judy to verify we have CE approved for 901 and 902.~~
- Brady went to the Education webinar...102 and 100 will be shortened but the prices will increase. Working on a bundle package for candidates to purchase.


### **Paige – Nominations & Elections**

- Submitted for Small Business - Meridian. UDOT for Government.
- Newsletter did not get submitted.
- Paige was submitted for Professional of the Year. Excused herself from the vote. James was going to write a letter of recommendation for Paige...she did not see this come through.
- Elections to be handled at April lunch.

**IRWA Purpose:** *We improve people's quality of life through infrastructure development.*

- Already approved with the budget for free lunch.
- We need a VP and a President Elect.
- Duran said we need to visit with Morleys about our pricing. 40 paid for and 33 paid..
- February Lyle M. speaking. Redwood A

 3/17/10

 313B