



## Chapter 38 Board Meeting Minutes

*We improve people's quality of life through infrastructure development.*

**April 12, 2022**

Chapter 38 Board Meeting was Called to Order at 11:45 am by President Brady Nowers.

**In attendance** were the following IRWA Chapter 38 Board & Committee Members: President Brady Nowers, China Bills, Brandi Davenport, Craig McKennon, Tom Dennison, Cameron Moos, Judy Larsen, Nadia Bakr

**Absent:** Amy McKennon, Carter McMillan

**IRWA Chapter 38 Guest:** James Olschewski

**The following agenda items were discussed:**

**1- Approval of February 8, 2022 minutes:**

**Motion by:** Nadia

**2<sup>nd</sup> by:** China

**Vote:** Passed 8-0-0 (Yea 8, Nay 0, Abstain 0)

**2- Financial Report: China Bills** See statements from China

Also updated us on the status of payments for *Spring Forum and International Transportation Symposium: The total received \$13,000 plus. Right now, looking to break even at least.*

PO Box to be set up for Chapter as bank account needs an address to use.

**3- Education Report: 35 people coming to the 105 class this month**

Update: Jan has retired. A replacement is needed.

**4- Membership Report:** Craig McKennon - no update

**5- Professional Development Chair (PDC) Report:** Tom Denison - no update

**6- Meetings & Events Committee:** Amy McKennon

*Spring Forum and International Transportation Symposium:*

Thursday class registration going well. Social after.

**Friday** ITC Symposium. Day all set. 3 classes taught virtually. Light breakfast. Luncheon buffet. Hospitality event Friday night. Currently 34 in person and 4 virtual.

**Saturday** Spring Forum. Not as many registered but still need to pay for food that won't be used.

Hotel room count has been met. Minimums of food have been met.

Need help with: Advertising sponsors for Thursday class. This will be for entire calendar year.

Flyers: Tom will take care of

**7- Scholarships and Awards: Cameron Moos** – no updates

**8- Other Business:**

**Openings for Treasurer, President Elect, and Education Chair, Nominations and Elections Chair**

**Website** – Send any updates to Carter

**Sponsorships** – people have been using their scholarships

**9- Action Items:**

Everyone to do a write up of their board job description, who to call for help, etc.

Cameron to put out an email saying which board positions are open starting July 1, 2022

**Meeting was adjourned at 12:49 PM**

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*Minutes reviewed and approved by IRWA Chapter 38's President, Brady Nowers, and Secretary, Brandi Davenport, for presentation at the next Chapter 38 board meeting.*

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Signature and date (President)

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Signature and date (Secretary)