



Our Purpose

We improve people's quality of life through infrastructure development.

Mission

We empower professionals by elevating ethics, learning and a standard of excellence within the global infrastructure real estate community.

Core Values

- **Integrity:** We are role models who embody the highest standard of ethical practice.
- **Excellence:** We constantly improve our products, our services and ourselves.
- **Flexibility:** We embrace our continually changing environment to adapt to the needs of our stakeholders.
- **Collaboration:** We engage our members, partners and other stakeholders to build a shared body of knowledge and experience.
- **Leadership:** We shape our future through courage, clarity and transparency.

1. Call to Order

- Presiding officer opens the session with: *"The meeting will come to order."*
- Secretary takes roll call, noting those in attendance. After taking roll, the secretary identifies if there is a quorum.

*If there is no quorum, attendees can vote to adjourn the meeting or break to set a new time. ANY VOTES TAKEN OTHER THAN THIS ARE NULL AND VOID WITHOUT A QUORUM.

2. Reading and Approval of Minutes

- After roll call, the presiding officer states, *"The secretary's draft of the minutes from the last meeting on September 20, 2024 was sent to everyone on 11/4/2024. Are there any corrections to the minutes as distributed?"*
- If none, or after an amendment, the presiding officer states, *"If there are no (further) corrections, the minutes stand and are approved as distributed. In accordance with Robert's Rules of Order, the meeting can only continue when minutes from the previous meeting are approved."*

Next, the presiding officer states, *"The next order of business is officer reports."*

3. Reports of Officers

- Financial Report (Tammy Evans/Ben LeFevre & James O)
 - 2024 Financial Statement (Tammy Evans/Ben LeFevre)
 - UDOT Fund (James O)
- New Membership Report (Craig McKennon)
 - New Members
 - Preparing for renewal for 2025
- Meetings and Events Committee (Jed Cook and Justin Petlakh)
 - Membership Drive – December 5, 2024 at 4 pm ???
 - Christmas Lunch – move to January
 - February Lunch – TBD
 - Spring Forum – March 2025

4. Reports from Special Committees

- Scholarship Fund (Krissy)
 - Young Professional Scholarship (Connor Keizer)
 - Complete Designation Scholarship
 - General Scholarship

5. New Business

- Generally, the bulk of the meeting is here. All member able to raise motions here. Examples of new business would include: discussion of hosting upcoming events such as region forums; information sharing on relevant association/industry news, etc.

7. Adjournment

- Robert's Rules of Order state the meeting is closed by the presiding officer. A vote or motion is required to close the meeting.

*Please note, under Robert's Rules of Order, the agenda is initially prepared by the secretary and approved by the presiding officer. The adoption of the agenda for each meeting should be voted on by majority at the beginning of the meeting to become binding. It can be changed later with a two-thirds majority vote, unanimous consent or general consent.